

Guidelines

Bachelor of Library & Information Science

(One Year Choice Based Credit System (CBCS) Course)

(Effective from Sept. 2020)



Department of Library & Information Science
Gujarat University
Ahmedabad-380009

Email : gggadhavi@gujaratuniversity.ac.in

Contact : 8866520782

GUIDELINES FOR BACHELOR OF LIBRARY AND INFORMATION SCIENCE (One Year Course)

Title :

Course title shall be Bachelor of Library and Information Science

Objective:

The aim of the course is to impart knowledge, develop skills and create suitable attitudes and behavior required for the ethical provision of librarianship for various kinds of libraries. To cater better services to the learned society this course has provision of traditional as well as modern library services. The main objective of this course is to create, build and establish all round librarians to fulfill ever changing information needs of the scholarly community.

Duration:

The total duration of the course shall be of **ONE** year of **TWO** semesters.

Intake:

Total number of seats: 35

- ❖ 25 seats on merit, including reservation seats as per government rules
- ❖ 10 seats with **Higher Payment** with reservation and merit as well.
- ❖ Among 25 seats, 3 seats shall be reserved for other than Gujarat University students. **Any number of vacant seats in this category shall be filled by Gujarat University applicants.**
- ❖ With the approval of higher authority of the University provision of the additional seats may be made, in case of need arises.
- ❖ This is the regular course and hence minimum attendance of the regular students would be 75 percent. No any excuse would be allowed in attendance required.

Admission Criteria:

The eligibility criteria for admission in Bachelor of Library and Information Science are given below:

The Admission process is purely on Merit based.

- ❖ A candidate passes in Any Bachelor degree or its equivalent (under the 10+2+3 year) in any discipline conducted by Gujarat

University, or any other University, accepted as equivalent thereto by the Executive Council / MHRD, India, subject to such conditions as may be prescribed therefore.

- ❖ The university will follow the criteria for admissions with reference to the minimum marks or its equivalent grade for various categories of students, as prescribed by the Government of Gujarat/UGC/MHRD and accepted by the Executive Council of Gujarat University.
- ❖ Only external examination marks of 5th and 6th semester (3rd year in the case of yearly pattern) would be counted in merit for admissions.
- ❖ Students appeared at Graduate level Exam of Semester six may also apply for the admission, but their candidatures would be considered after the declaration of semester sixth result, on merit and if seats are available.

Documents Required:

- ❖ School Leaving Certificate
- ❖ Mark sheet of HSC Board Examination
- ❖ A Final Mark sheet of Bachelor Examination (Candidates who are appearing for the final year examination of the Bachelor's degree has to submit 5th Semester Mark sheet.)
- ❖ 2 Passport Size Photographs
- ❖ Caste Certificate (If Applicable)
- ❖ Non creamy layer certificate for OBC candidates.

Medium of Instruction of the course: Gujarati and/or English

General Rules

(A) Attendance

- ❖ 75% Attendance is compulsory in each semester as per Gujarat University rules and regulations.
- ❖ Medical certificate will not be entertained in case of irregular students.

(B) Discipline

- ❖ If any type of request, students have to submit his/her written application to admin officer.
- ❖ The Department head (**in consideration with the Advisory committee**) has

been final authority for any matter for B.Lib.I.Sc. Programme.

- ❖ No Student is permitted to circulate any information regarding the department in electronic/print/social media without prior permission of Head of the department. Otherwise disciplinary actions would be taken against him/her by the department.
- ❖ Each student has to submit his/her Assignments /presentations / field reports regularly.
- ❖ Books of the Departmental Book Bank shall be issued by the department. Students have to take care of these books. For the damage or loss of book/s students is responsible to reimburse the cost decided by the department.
- ❖ Students have to maintain discipline and follow the rules and regulations of the department.

(C) Fees and Scholarship

- ❖ Students have to pay their semester fees and other University fees at the time of admission.
- ❖ Students who want to take benefits of the Freeship card will have to submit their postdated cheque of fees in advance at the beginning of the Academic Year.

Evaluation pattern:

The department is following assessment and evaluation patterns laid down by the university.

Internship:

An Internship/project of 4 weeks in hi-tech libraries after 2nd Semester is mandatory. Result of respective semester will be declared after the submission of the Internship/project Report and viva-voce along with the certificate of satisfactorily completion of the Internship program/project by the respective authority. To pursue the project one faculty member will be assigned as a project guide per student.

Guidelines

Master of Library

&

Information Science

(One Year Choice Based Credit System (CBCS) Course)

(Effective from Sept. 2020)



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Gujarat University

Ahmedabad-380009

Email : gggadhavi@gujaratuniversity.ac.in

Contact : 8866520782

GUIDELINES FOR MASTER OF LIBRARY AND INFORMATION SCIENCE (One Year Course)

Title :

Course title shall be Master of Library and Information Science

Objective:

The aim of the course is to impart knowledge, develop skills and create suitable attitudes and behavior required for the ethical provision of librarianship for various kinds of libraries. To cater better services to the learned society this course has provision of traditional as well as modern library services. The main objective of this course is to create, build and establish all round librarians to fulfill ever changing information needs of the scholarly community.

Duration:

The total duration of the course shall be of **ONE** year of **TWO** semesters.

Intake:

Total number of seats: 30

- ❖ 20 seats on merit, including reservation seats as per government rules
- ❖ 10 seats with **Higher Payment** with reservation and merit as well.
- ❖ Among 20 seats, 1 seat shall be reserved for other than Gujarat University students. **Any number of vacant seats in this category shall be filled by Gujarat University applicants.**
- ❖ With the approval of higher authority of the University provision of the additional seats may be made, in case of need arises.
- ❖ This is the regular course and hence minimum attendance of the regular students would be 75 percent. No any excuse would be allowed in attendance required.

Admission Criteria:

The eligibility criteria for admission in Master of Library and Information Science are given below:

The Admission process is purely on Merit based.

- ❖ A candidate passes in Bachelor of Library and Information Science (B.Lib.I.Sc.) degree from Gujarat University, or any other University, accepted as equivalent thereto by the Executive Council / MHRD, India, subject to such conditions as may be prescribed therefore.

- ❖ The university will follow the criteria for admissions with reference to the minimum marks or its equivalent grade for various categories of students, as prescribed by the Government of Gujarat/UGC/MHRD and accepted by the Executive Council of Gujarat University.
- ❖ Students appeared at B.Lib.I.Sc. Exam of Semester 2nd may also apply for the admission, but their candidatures would be considered after the declaration of semester 2nd result, on merit and if seats are available.

Documents Required:

- ❖ School Leaving Certificate
- ❖ Mark sheet of HSC Board Examination
- ❖ Mark sheets of B.Lib.I.Sc. and any Masters' program (if the applicant have pursued)
- ❖ A Final Mark sheet of B.Lib.I.Sc. Examination (Candidates who are appearing for the 2nd semester examination of the Bachelor's degree has to submit 1st Semester Mark sheet.)
- ❖ 2 Passport Size Photographs
- ❖ Caste Certificate (If Applicable)
- ❖ Non creamy layer certificate for OBC candidates.

Medium of Instruction of the course: Gujarati and/or English

General Rules

(B) Attendance

- ❖ 75% Attendance is compulsory in each semester as per Gujarat University rules and regulations.
- ❖ Medical certificate will not be entertained in case of irregular students.

(D) Discipline

- ❖ If any type of request, students have to submit his/her written application to admin officer.
- ❖ The Department head (**in consideration with the Advisory committee**) has been final authority for any matter for M.Lib.I.Sc. Programme.
- ❖ No Student is permitted to circulate any information regarding the department in electronic/print/social media without prior permission of Head of the department. Otherwise disciplinary actions would be taken against him/her by the department.

- ❖ Each student has to submit his/her Assignments/presentations/field reports regularly.
- ❖ Books of the Departmental Book Bank shall be issued by the department. Students have to take care of these books. For the damage or loss of book/s students is responsible to reimburse the cost decided by the department.
- ❖ Students have to maintain discipline and follow the rules and regulations of the department.

(E) Fees and Scholarship

- ❖ Students have to pay their semester fees and other University fees at the time of admission.
- ❖ Students who wanted to take benefits of the Freeship card will have to submit their postdated cheque of fees in advance at the beginning of the Academic Year.

(F) Research/Fieldwork and preparing Information Product:

- ❖ Once a guide for the dissertation/research project and information product work is allotted by the department; no change will be allowed thereafter.
- ❖ For Dissertation/research project and information product work are compulsory and hence he/she has to prepare it under the supervision of a guide allotted to him/her, compulsorily. Otherwise, his/her research project/dissertation and information product will not be accepted by department for evaluation purpose.
- ❖ Students have to follow the structure of assignments, research work and information product given by the department.
- ❖ Students have to submit his/her work/s in a particular timeline decided by the department.
- ❖ Students have to maintain discipline and have to follow the rules and regulations of the department.

Evaluation pattern:

The department is following assessment and evaluation patterns laid down by the university.

Internship:

An Internship/project of 4 weeks in hi-tech libraries after 2nd Semester is mandatory. Result of respective semester will be declared after the submission of the Internship/project Report and viva-voce along with the certificate of satisfactorily completion of the Internship program/project by the respective authority. To pursue the project one faculty member will be assigned as a project guide per student.

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